

~~SECRET~~~~CONFIDENTIAL~~

Classification & Wage Administrative Division  
 THRU : OSO Personnel Officer  
 Administrative Officer, FDW

3 November 1951

## Reclassification of Position and Request for Additional Position

1. It is requested that position [ ] Intelligence Officer  
 [ ] GS-12, [ ] be reclassified to the position of Intelli-  
 gence Officer [ ] GS-14.

25X1

2. The attached position description defines the additional duties  
 which, due to the increasing intelligence activities [ ]  
 have made this position an exceedingly more important and responsible one.

25X1

3. At the present time, [ ] is processing for the  
 Liaison Officer position. A promotion [ ] has been approved by  
 the ADSO and has been submitted to your division for approval. A transfer of  
 funds, which will place [ ] in this position, is pending.

25X1

25X1

4. In order that we may expedite [ ] transfer and travel  
 to the field, it is requested that this matter be acted upon as soon as  
 possible.

25X1

JOB NO. [ ] BOX NO. [ ] FLD NO. [ ] DOC. NO. [ ] NO CHANGE  
 IN CLASS/ /DECLASS/ CLASS CHANGED TO: IS SECRET. JUST 22  
 NEXT REV DATE 1/89 REV DATE 225/79 REVIEWE [ ] TYPE DOC. 02  
 NO. PGS 1 CREATION DATE [ ] ORG COMPT 40 ORG 22 ORG CLASS 5  
 REV CLASS C REV COORD. [ ] AUTH: HR 70-3

Administrative Officer

25X1

Attachments:  
 2 copies of Position  
 Description.

APPROVED:

ADSO

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